

RETURN TO: Robbinsdale Community Education, FAIR-Pilgrim Lane, 3725 Pilgrim Lane N, Plymouth, MN 55441
Email: diane_dickmeyer@rdale.org (email strongly preferred)

Instructor Contact Information

Name			
Address, City, State, Zip			
Phone numbers	Cell:	Work:	Home:
E-Mail Address			

Class Title and Description

Proposed Class Title	
Description (50 words max)	

Instructor Biography / Affiliations / Qualifications

2-3 sentences	
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Suggested Class Dates, Times and Session

	1 st Choice of dates	2 nd Choice of dates (if first choice is not available)
Day of Week Preference:		
Start Date:		
End Date:		
Day of Week:		
Preferred Start Time:		
End Time:		
# Sessions:		
Min/Max Number of students:		

Fees, Equipment, Student Supply Fee, Handouts, Age, etc.

Instructor Fee to Teach this Class:	
AV, Equipment Needs (overhead, LCD, laptop, etc.):	
Room Requirements (Art Room, classroom, etc.):	
Handouts (see below)? Circle:	YES NO
If applicable, Materials Fee amount paid to teacher in class	YES / Amount: _____ NO
Minimum Age of Student:	